

OSU Punch-out Catalog Vendor

Vendor: W. W. Grainger, Inc.

Products/Commodities: Facilities Maintenance, Lighting Products, Industrial Supplies,

Tools

Key Contacts: W. W. Grainger Account Manager

Melissa Drufke 847-753-5125 Office

melissa.drufke@Grainger.com

Quotes: Quotes on regular stocked items and special order items can be

requested through the Grainger account manager.

Order Confirmation: Order confirmations are configured to be delivered via the BennyBuy

system. PO> Shipments

Shipping Confirmation: Shipping confirmations for all Grainger orders are sent via email.

Returns, Change Orders, Order Issues:

Returns for Grainger products must be made within one (1) year from the date of purchase, unless otherwise indicated. Returned product must be in original packaging, unused, undamaged and in saleable condition. Grainger will either replace the product or issue a credit for the purchase price. Returns of Non-General Catalog items may be subject to a restocking charge (credited for less than full purchase price) up to 35% or more of the sale price.

To process a Return contact: Grainger Customer Care, PH: 1-800-

472-4643

To process a Claim for damaged product contact: Grainger

Customer Care (as above)

Additional Information: Users can create lists of commonly purchased items and easily order

from those lists.

Supplier Number: 931810526

Enablement Type: Punch-Out and Hosted

Order History: Order History is not available at this time.

Re-orders are not available within the punchout at this time.

Favorites/Shopping Lists: Yes, users can create personal lists and share those lists with

everyone else on the same account.

Shipping and Handling Info: Shipping costs would be listed on the order and on BennyBuy.

Shipping is included as part of the contract and will be indicated

if it were not included.

Pricing information Yes, OSU has contract pricing.