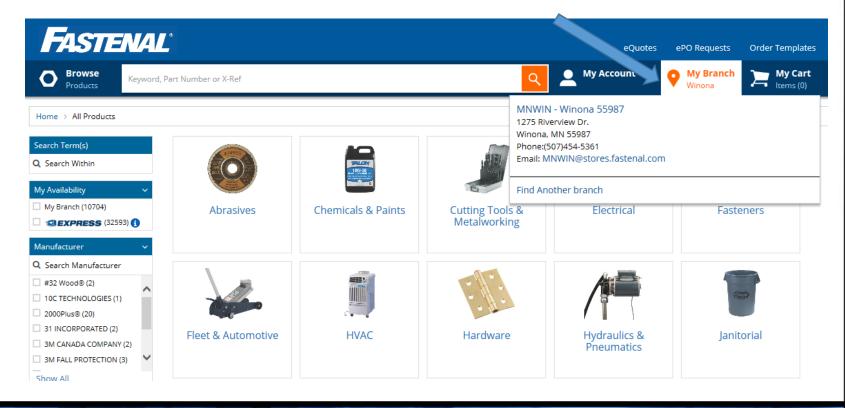




## **Fastenal My Branch**

Be sure the first time entering the Fastenal Punchout to set your My Branch

By Setting My Branch, you are enabling Lead Times, and Inventory Availability the Punchout can provide.



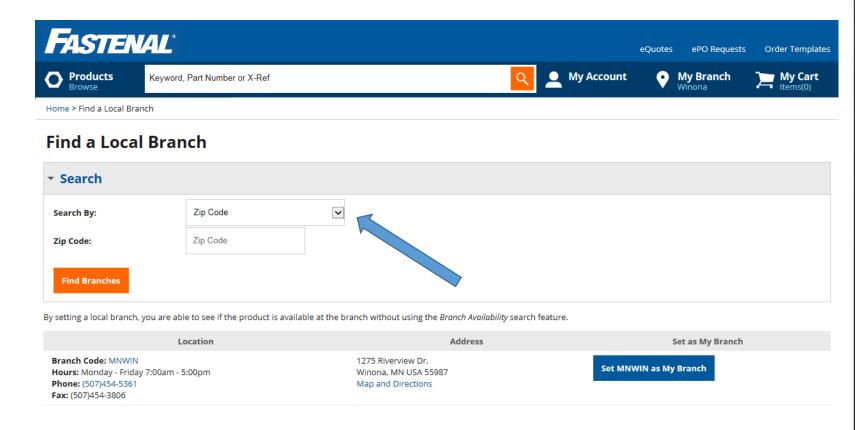






# **Fastenal My Branch**

To Search for your local store, you may search by Zip Code, City/State, or Branch Code.





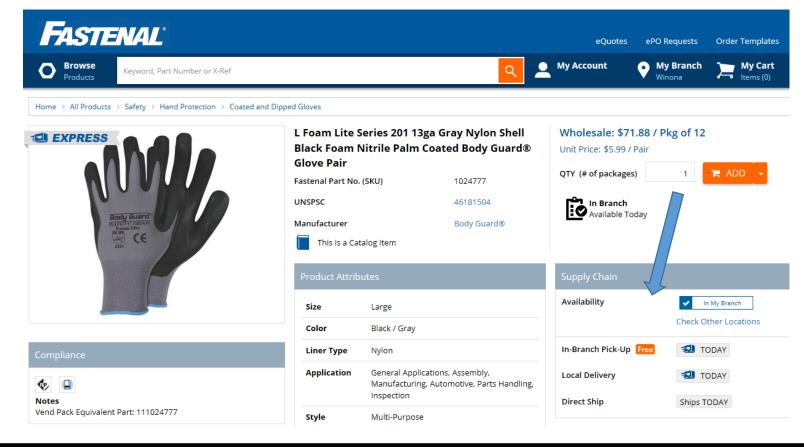




Once you have your My Branch set, you will have visibility to what items are Locally stocked.











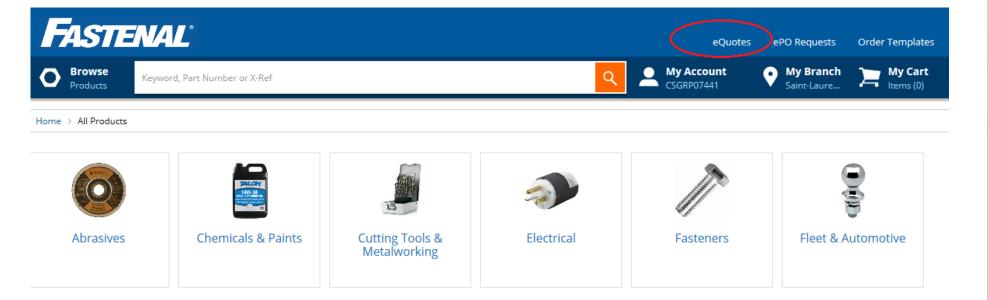


# Osu Oregon State

#### **Fastenal eQuotes**

Your Fastenal Representative will send you an eQuote to your Punchout for Spot Buys, Binstocks, or any other item you would like to add to a Requisition.

To access your eQuotes, find them here on the Fastenal Punchout.







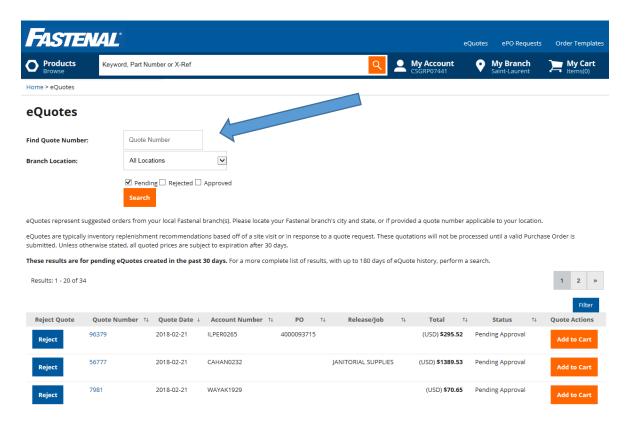




#### **Fastenal eQuotes**

You will receive an email notating your quote number and quote details.

You may search for this quote number in your pending eQuotes.



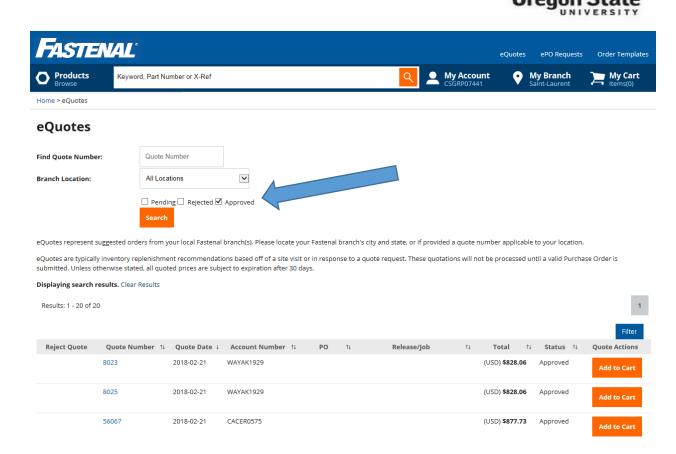




# Fastenal eQuotes

Once you approve an eQuote by adding it to your cart and Checking out, you may find that eQuote again under the "Approved" Filter of your eQuote Page.



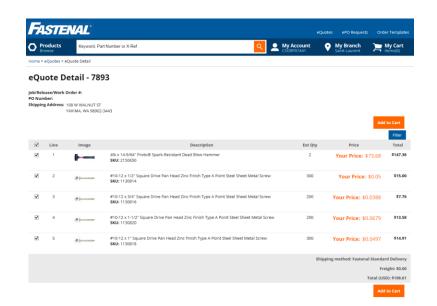




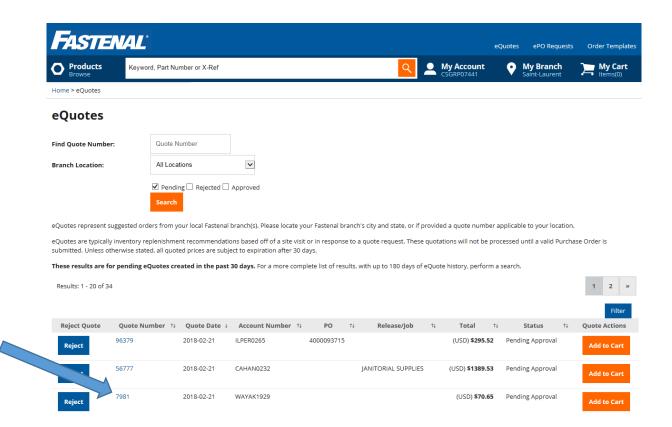


#### **Fastenal eQuotes**

You may View the details of your eQuote by Clicking the Quote Number on this page.









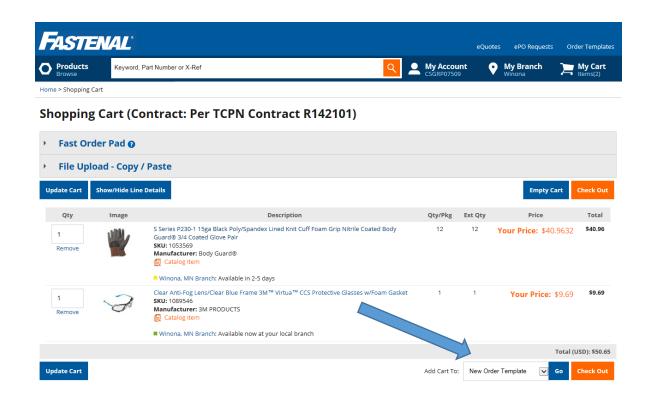


### **Fastenal Order Templates**

To Create an Order Template for future ordering, add items to your cart from an eQuote or by browsing the catalog.

Once in your shopping cart, Click GO, highlighted in Blue.











# **Fastenal Order Templates**

You will be taken to a page to Name your Order Template.

Depending on the type of punchout you are using, you may also be able to define permissions for that template.

Template Information  * Template Name:  Template Description:  Template Description:  Allow Others to Use: (with the same account)  Allow Others to Edit: (with the same account)	Products Browse	eyword, Part Number or X-Ref		My Account CSGRP07509	My Brai Winona	nch My Cart
* Template Name:  Template Description:  Template Description  Allow Others to Use: (with the same account)	Home > Order Template					
Template Description:  Template Description  Allow Others to Use: (with the same account)	Template Info	ormation				
☐ Allow Others to Use: (with the same account)	* Template Name:	Template Name				
	Template Description:	Template Description				
Allow Others to Edit: (with the same account)		☐ Allow Others to Use: (with	the same account)			
		Allow Others to Edit: (with	the same account)			



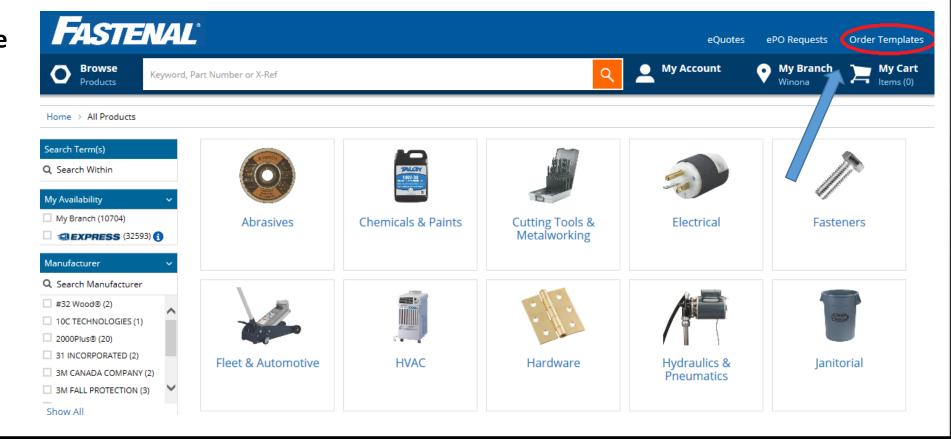




## **Fastenal Order Templates**

Oregon State

You may retrieve the Order Template for future use by accessing the Order Templates page.





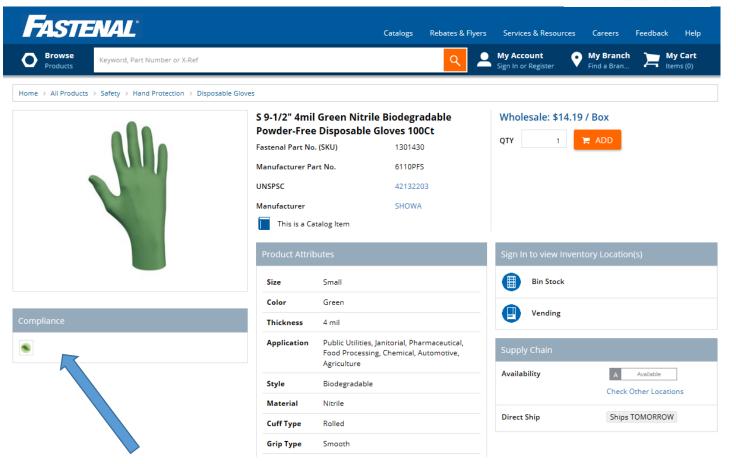




### **Product Flags**

While searching for product, a Green item may be identified by the symbol under the Compliance section of the Product Details Page.

By Clicking the item, the user may view what Certifications that Item Carries.









### **Product Flags**

Green, RoHS, and Made in a America are a few more icons that will be visible to the user.

